



Dear Crafter;

The Annual Linden Woods Community Craft Sale will be held at the Linden Woods Community Centre, 414 Lindenwood Drive West on:

Sunday November 5, 2023 10:00 a.m. – 4:00 p.m.

Rules governing the Craft Sale are printed on the next page. Those being accepted into the Craft Sale and allocation of power will be determined at the discretion of the Craft Sale Committee. Special requests will be accommodated if at all possible. Please indicate how many tables you will require. Please include a complete description of your craft to facilitate table arrangements and to avoid duplication of crafts being offered in one specific area. Criteria for selecting crafter participation will be based on a number of factors: local residents, uniqueness of handcrafted item, and quality of handcrafted items.

Set up time is from 8:15 a.m. – 9: 45 a.m. on the morning of the sale. All profits are your own. As items cannot be displayed on the walls, you may wish to bring your own backdrop for display purposes.

All crafters are asked to donate a craft item for a door prize or Silent Auction to help support our Community Centre. Please include your business card with your donated item.

The application, as well as any other details regarding the sale, can be downloaded from our website www.lindenwoodsc.com.

TABLE FEES FOR 2023 - \$50.00

Payments can be made:

- **Online with PayPal:** paypal.me/LindenWoodsCC Please send a completed copy of the application, along with the PayPal receipt to lwcc.craftsale@shaw.ca
- **Credit card payments can be made over the phone (204-487-2435) during regular business hours Monday to Friday, 9:00am to 5:00pm. Please send a completed copy of the application to lwcc.craftsale@shaw.ca**
- **Credit, debit or cash payments can be made in person at the Community Centre during regular business hours, Monday to Friday, 9:00am to 5:00pm. Please include a completed application with your payment.**
- **Completed applications can also be mailed or dropped off with a cheque payable to Linden Woods Community Centre in the amount of \$50.00 to 414 Lindenwood Drive West, Winnipeg MB R3P 2K5.**

DEADLINE FOR SUBMISSION OF APPLICATION – JUNE 30, 2023

By mid-July, all crafters will be notified by either email or mail regarding acceptance or whether you will be placed on a waiting list. Table confirmation and room layout will be confirmed by the end of September.

This event will be publicized through the media and posters in the greater Winnipeg area.

We thank you for your interest in participating in our sale!
Linden Woods Craft Sale Committee

RULES GOVERNING THE LINDEN WOODS CRAFT SALE

1. Tables will be pre-assigned. You will receive your assigned placement with your confirmation letter. There will be no change of table allocation. The Craft Sale Committee has final authority as to who will participate in the sale.
2. Set up time will be between 8:15 a.m. – 9:45 a.m. on Sunday, November 5, 2023. Please arrive on time and do not remove your display until after 4:00 p.m.
3. Table skirting is not provided. Cover your table to the floor on all sides with tablecloths, sheets, etc. Completely covered tables will conceal boxes you may wish to store under the table.
4. The table length is 8 feet. You are given an approximate space of 8' x 6' to use for your table, backdrops, products etc. Please respect the crafters beside you by keeping within this space.
5. Store all boxes, bags, extra stock, etc. out of sight under the table.
6. Vendors are responsible for their own cash boxes, receipt books, table covers, Manitoba Sales Tax number (if applicable), extension cords, power bars, etc.
7. Vendors must have obtained their own permits/licenses for selling their products as required by the Province of Manitoba and/or the City of Winnipeg.
8. Tables must be staffed at all times during the sale.
9. Backdrops must be tastefully designed, stable, placed in consideration of other crafters and not exceed six feet in height.
10. As this is advertised as a Craft Show, commercially made items, manufactured kits or craft supplies cannot be sold at this sale.
11. You may display only at your assigned table(s).
12. The Linden Woods Community Centre is not responsible for lost, damaged or stolen goods. Label your boxes with table number to ensure crafts are placed at the correct table.
13. A member of the Linden Woods Community Craft Sale Committee will be available during sale hours. If you sell out or have any problems, please contact this person.

NOTE: Vendors who have paid entry fees but make no attempt to show up for the sale will NOT be refunded entry fees. Table fees will be refunded if a vendor contacts the Craft Sale Committee **at least 48 hours before the event.** In the event of a storm the night before or day of the sale, refunds will not be made. The Craft Sale will be subject to any public health orders in place at the time of the sale. Table fees will be refunded if the Craft Sale is cancelled to comply with public health orders, or by the Centre for any other reason.

CRAFT SALE 2023 APPLICATION FORM

Sunday, November 5, 2023

NAME: _____ PHONE: _____

ADDRESS: _____ P.CODE: _____

EMAIL: _____
(email used for correspondence and sending next year's application)

CRAFT (To help us place tables, be specific. Include a listing and description of your items. All articles must be hand crafted by the exhibitor. NO COMMERCIAL PRODUCTS CAN BE SOLD.) _____

Do you need a table to display your products? YES NO

Indicate number of tables (8 foot length) (\$50 per table): _____

Do you need power? YES NODo you have a backdrop? YES NODo you need chairs? YES NO

Circle number of chairs required 1 or 2

(Unless you indicate otherwise, each booth space comes with 2 chairs.)

SPECIAL REQUESTS: _____

Description of donated item (Please include your business card with item).

I agree to abide by the rules and regulations governing the Linden Woods Craft Sale.

*Signature:*_____
Date

Email this application form and proof of payment (PayPal receipt) to lwcc.craftsale@shaw.ca
Completed application form and cheque payable to *Linden Woods Community Centre* can also be sent to:
414 Lindenwood Drive West
Winnipeg MB R3P 2K5
(cheques, debit, credit or cash payments can be made in person during business hours)

For Craft Committee use only:

Date Received: _____ Amount Received: _____

Paid by: Cheque Name on Cheque: _____ Cheque No: _____
Cash
PayPal